

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY AUGUST 5, 2024**

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Kara Dewlen, LEDO Director; Greg Robison, Tim Fellure, Cheryl Clark, Tom Witsman, Dwain Howard, Tim Seeley.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobough, Highway Office Manager; John Kuiper, Zoning Director; Sharon Hutchison, Council (remote); Anthony Pruitt, Sheriff; Jill Wilson, HR Director; Dr. Sharma, HD; Randy Haddock, Surveyor.

1. The meeting was called to order by Craig Greenwood, President.
2. Craig Greenwood, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Weston-Hubner requested to add Commissioner Minutes for July 2<sup>nd</sup> and July 16<sup>th</sup>. Clay Andrews made a motion to approve the amended agenda with a second from John Comer, all voted in favor.
  - b. John Comer made a motion to approve the July 15, 2024 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
  - c. Commissioners discussed NAG and Smart Hauling invoices. John Comer made a motion to approve the July 15, 2024 – August 5, 2024 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
  - d. John Comer made a motion to approve the July 19, 2024 & August 2, 2024 payroll with a second from Clay Andrews, all voted in favor.
  - e. Highway – Herndon presented and explained the Emulsicoat tank lease agreement. Hobough presented two Detour Reimbursement Contract from INDOT for dust control reimbursement due to State Road 55 construction detours, \$700 each reimburse back to fund 1176. Herndon stated the truck sold for \$7,000.
  - f. Resolution to Sell Personal Property, highway – Discussed selling single axel truck. John Comer made a motion to approve Resolution #2024-0805A seconded by Clay Andrews, all voted in favor.
  - g. Auditor Copier Lease – Weston-Hubner presented lease for new copier in Auditor Office. Barce stated the lease length should not exceed 36 months and getting out of lease issue.
  - h. EMA Truck Repair, Pine Village – Commissioners discussed the invoice. John Comer made a motion to approve invoice \$9,775.00 for EMA truck repair paid from Fund 4901 Sale of County Owned Property seconded by Clay Andrews, all voted in favor. Discuss Pine Village Fire Department purchasing the truck from the County.
  - i. Enterprise, Animal Control Truck – Discussed buy out from Enterprise for Animal Control Truck. Andrews explained when leases expire plan to purchase trucks and not renewing leases. Clay Andrews made a motion to purchase Truck from Enterprise when lease expires October 2024 for \$16,991.94 paid from Fund 4901 Sale of County Owned Property seconded by John Comer, all voted in favor.
  - j. Facilities Capital Plan - Greenwood explained proposal from CORE Facilities Inc, Matt Stechly, for a complete repairs/maintenance evaluation of all buildings with a 5-year plan. Craig Greenwood made a motion to approve CORE Facilities proposal for \$12,600 paid from Fund 1138 Cumulative Capital Development seconded by John Comer, all voted in favor.

Old Business:

- a. Jail and Health Department Parking Lots – Greenwood explained parking lots at Annex/HR Office, Sheriff/Jail, Health Department are all in need of repair or replacement. Hessler Paving stated the Health Department and Annex/HR Office parking lots will need replaced. Hessler Paving quote for Sheriff/Jail parking lot patch/repair for \$3,975. Bi-State Asphalt quotes to fill cracks, seal and new lines at Jail/Sheriff \$3,500, Health Department \$7,603, and Annex/HR Offices \$1,893. Hessler will send a quote for Annex/HR and Health Department parking lot by next meeting. Discussed moving forward with Sheriff/Jail parking lot and waiting on numbers for the others. John Comer made a motion to approve quote from Hessler Paving for Sheriff/Jail parking lot work of \$3,975 paid from fund 1138 Cumulative Capital Development seconded by Clay Andrews, all voted in favor.

Elected Official/Department Head comments:


- a. Craig Greenwood, Commissioner – Greenwood presented invoice for the cannon repair wood of \$35.00, Auditor will pay. Greenwood explained progress on the drain issue at the Health Department. Johnson's Sewer is working to repair.
- b. Randy Haddock, Surveyor – Haddock explained draining work in Pine Village south east from 4-way to edge of town, hooking into our regulated drain. Surveyor approves request from INDOT.
- c. Jenny Hobough, Solid Waste Director – Hobough explained she has completed application for Skid Steer Grant, September 6<sup>th</sup> will know if receiving. Community Crossing grant has been finished and turned in for 2024-2.
- d. Kara Dewlen, LEDO Director – Dewlen explained City Bus Lafayette with Purdue are exploring transportation needs in Warren County and is requesting permission to do a site study. Dr. Sharma, Health Department Officer, explained he will be meeting with City Bus to discuss the need in Warren County. This would be helpful for the elderly and underprovided. Dr. Sharma explained initiative City Bus has a van service, City Van that could potentially help. This would not replace MAC van but add additional resources. Possibly using Stellar Grant for this as well. Stellar Grant public meeting will be September 17 for community to share thoughts and ideas. Stellar Grant meetings are scheduled for August 6, 14 and 20. Barce reviewed resolution presented by Dewlen. John Comer made a motion to approve Resolution #2024-0805B Authorizing Greater Lafayette Public Transportation Corporation to Expand a Vanpool Program Outside the Boundaries of Tippecanoe County to Warren County seconded by Clay Andrews, all voted in favor.
- e. Warren County Parks – Greenwood explained Michelle Stuke is working on estimates to have downed trees removed in Fleming Wood Park and should have for the next meeting. Brian Jordan has cleared small items. Park care taker is budgeted at \$500/month, currently position open. Park Board is requesting to use this budget line to pay for tree cleanup.
- f. Matt Herndon, Highway Superintendent – Herndon stated meeting to work on Bridge 39 right of way issue and will keep Commissioners informed.
- g. Quality Correction Agreement – Ingrid and Commissioners have all approved with the agreement with no changes. John Comer made a motion to approved Quality Correction Agreement seconded by Clay Andrews, all voted in favor.
- h. Robin Weston-Hubner, Auditor – Weston-Hubner explained the new State Code concerning all county contracts. All contracts must be in the County name, presented to Auditor, approved or disapproved by Commissioners, reviewed by County Attorney and Auditor must submit on Gateway.

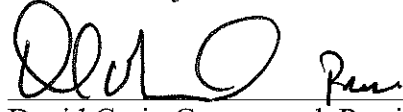
Public Comment:

- a. Dwain Howard - Howard explained there is a problem with Town of West Lebanon having a survey created. Stated this is not an issue with the Warren County Commissioners.
- b. Tim Fellure – Fellure inquired about Stellar Grant. Dewlen explained Stellar Grant is for community improvement. Warren County has been selected among 4 other communities with grant awarded on January 2<sup>nd</sup>.
- c. Cheryl Clark – Thanked the Commissioners for putting the Ray Cottingham sign up.

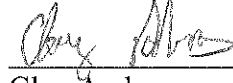
Next Commissioner meeting August 19, 2024 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
David Craig Greenwood, President

  
John Comer, Vice President

  
Clay Andrews